South Dakota Share-It ILL Request Procedure

Please note:
These instructions are for patrons and libraries using South Dakota State Library barcodes/passwords.

If you do not have a South Dakota State Library barcode/password, please contact your local library for further directions.

Go to the South Dakota Share-It home page for the South Dakota State Library: http://sdsl-agent.auto-graphics.com/mvc/?cid=sdsl&lid=sdsil&reset=force

To see the list of Participating Libraries, click “Click here to see Participating Libraries”
To Login:

Click Login – upper right corner

The login window will open and it should default to South Dakota State Library (under select your library)

Input your barcode in the username box and your password (ALL CAPS) in the password box

Click Submit
Search to find the item you wish to borrow

You may search by different search indexes. Click the checkmark ✓ to see the options (Title search is the default)

You may search one or more library catalogs, and electronic resources. Click the Database Selector 🎨 to see the resources

Welcome to South Dakota Share-It
a service of the South Dakota State Library

Search library catalogs across the state using the search box above
Click here to see Participating Libraries

To search library catalogs AND electronic resources, AND to request interlibrary loans:
Please login, see Login link in the upper right of the screen
Click here for Login/Search Instructions

What the South Dakota State Library provides for ALL Libraries and Citizens
Search indexes  Resources to search – don’t forget to scroll down the page if you are looking for something specific

All Library Catalogs are selected by default to retrieve the greatest number of results.
Search for a title, Title search is the default:

South Dakota 125 : a pictorial history.
Hunhoff, Bernie
Published Year: 2013
Publisher Name: South Dakota Magazine

Owning Libraries: 20
Book (17)

Libraries - Show More Location
South Dakota Union Catalog
Grants County Public Library
Black Hills Library Consortium
Spearfish Area Library
Watertown Area Catalog
Edith B. Segal Vermillion Public Library
Yankton Community Library
Hard County Library
Mitchell Public Library
Huron Public Library
McGovern Library, Dakota Wesleyan University
Gregory Public Library
Mikkelsen Library, Augustana University
South Dakota State Library
Alexander Mitchell Public Library
South Dakota State Archives
Meadow Public Library

Click Request This Item to place an ILL request
The ILL form will open. You may see a message like this if the State Library owns the item you are requesting:

If you do, simply click OK.
The ILL form should have your patron information already filled in – simply click Submit

<table>
<thead>
<tr>
<th>ILL Request - record (Loan)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Borrower:</strong></td>
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<tr>
<td><strong>Request Type Options:</strong></td>
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<tr>
<td><strong>Material Bibliographic Level Options:</strong></td>
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<tr>
<td><strong>Material Format Options:</strong></td>
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<tr>
<td><strong>Title/Journal Title:</strong></td>
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<tr>
<td><strong>Author/Creator:</strong></td>
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<tr>
<td><strong>Publisher (Place, Name):</strong></td>
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<td><strong>Date:</strong></td>
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<td><strong>Physical Description:</strong></td>
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<td><strong>ISBN:</strong></td>
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<td><strong>Verification:</strong></td>
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<tr>
<td><strong>Any Edition is Acceptable:</strong></td>
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<tr>
<td><strong>Need by:</strong></td>
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<tr>
<td><strong>Patron's Last Name:</strong></td>
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<tr>
<td><strong>Patron's First Name:</strong></td>
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<tr>
<td><strong>Create a Password:</strong></td>
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<tr>
<td><strong>Patron's Library Card Number:</strong></td>
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<tr>
<td><strong>Patron's Address 1:</strong></td>
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<tr>
<td><strong>Patron's Address 2 (City, State, ZIP):</strong></td>
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<tr>
<td><strong>Patron's Contact:</strong></td>
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<tr>
<td><strong>Patron's Notes:</strong></td>
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</tbody>
</table>

Submit
To view your requests, click on your name in the upper right hand corner. Your account information will open, ILL requests are shown as Items from Other Libraries.